

**Agreement:**

To guarantee rates and terms quoted, this Agreement must be signed and returned to Stephen F. Gillham (hereinafter Known as Santa), by *(input date)* First and foremost, it is both an honor and a privilege to be your **Santa Claus** this year. I do not regard this appointment as merely a performance; it is an honor, responsibility, and privilege. I appreciate the trust you have placed in me, and will do my very best to make you happy you did. We have agreed upon a fee of **\$(Input Amount)** to be handed to Santa in currency or by check at the conclusion of the performance as he exits. **However, please pay whatever you think the performance was worth, more or less.** Please make checks payable to "Stephen F. Gillham."

Home parties, corporate events and special events are a minimum one-hour. For home or private visits Santa will arrive within a +/- 30-minute window of scheduled time due to traffic or other unforeseeable circumstances. A break of ten minutes after each full hour of work is appropriate. A little cool water is always welcome. For Special Events, Santa will arrive approximately 15 minutes prior to appearance unless otherwise stipulated in this Agreement. All rates quoted include mileage within a 50-mile radius of Chapel Hill, NC. All costumes are standard Holiday dress. The "Santa Look" for your event is labeled. Special requests are at the client's cost and should be made to Santa in advance. Due to the nature of Santa's traditional outfits, it is necessary that he have periodic breaks and that his performance location be cool and comfortable, we recommend 65° - 70°. It is assumed that all events will be indoors, or that arrangements have been made if event is held outdoors, and therefore cancellations due to inclement weather are not accepted. Any and all photos taken of Santa, whether by individuals or professional photographers, are to be for private or personal use of the client and may not be used for commercial or promotions use without written permission of Santa.

Santa Look for your event

Event: _____

Date: _____ **Time:** _____

Location: _____

I have read the above Agreement and agree to its Terms and Conditions. I understand that his booking will remain tentative, subject to cancellation by Santa, until the signed Agreement are received.

Client: _____ **Date signed:** _____
(Name of Client)

Santa: _____ **Date signed:** _____
Stephen F. Gillham



Santa Stephen F. Gillham – TriangleSanta.com 5316 Elm Grove Lane, Chapel Hill, NC 27516
Cell Phone: 919-624-6916, Back-up cell:919-624-0140 Fax: 919-869-1368 Email: sgillham@nc.rr.com

Booking Confirmation and Invoice for Triangle Santa:

Client's Name: _____

Day/Date: _____ Time of Event: _____ To _____

Arrive at: _____ Event: _____

Event Address: _____

City/State: _____

Send Bill to: _____ Email: _____

Billing Address: _____

Phone Numbers:

Event Coordinator's Name: _____

Coordinator's Email: _____

Phone number of event coordinator: Cell: _____ Work: _____ Home: _____

Back-up person for Event Coordinator: Name: _____

Back-up's Email: _____

Phone number of event coordinator: Cell: _____ Work: _____ Home: _____

Event Details: Host = _____

- Example: Host will provide photographer
- Example: Santa will be in Santa outfit as seen in photo page one of Contract
- Example: Host will provide assistants to help with controlling families and children
- Example: Host will provide favors for Santa to hand out to children
- Example: Host will provide chair for Santa to sit in

Total Time: *(fill in hours)* X \$175.00 per hour = Fee for Santa *\$(fill in amount)*

Total Time: *(fill in hours)* X \$75.00 per hour = Fee for Debra *\$(fill in amount)*

Total Fee for Event: \$ _____

Payment of *\$(fill in amount)* in cash or check is due at end of visit payable to Stephen F. Gillham

Hourly Rates: \$175.00 for Santa and \$75.00 for Assistant Debra

Client's initials: _____

Santa's initials: _____

Date: _____

Date: _____



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